

Minutes: Holy Redeemer Meeting Wednesday 11 March 2020		
	Present: Steve Godwin (chair); Jo Little (minutes); Peter Akehurst (treasurer); Fr Anthony; Barry Blunden; Anne Huntley; Monte Little; Maureen Moore; Derek and Anita Pheby; Warwick Stanton; Anthony Gilder; Nick Cusack.	Actions
1	Opening prayer: Fr Anthony. Steve Godwin welcomed everyone to the meeting including Warwick Stanton and guest Nick Cusack.	
2	Apologies: John Proctor.	
3	Minutes of 20 November 2019: Approved	
4	<p>Matters arising:</p> <p>5.3 The courtyard has been cleared. Weedkiller to be applied in drier weather. Two coal bunkers moved.</p> <p>6.1 The organ has been repaired and the Yamaha removed.</p> <p>6.2 Refresher course for Ministers of Communion to be held at HR on Saturday 21 March at 4pm. Led by SG.</p> <p>6.3 Votive candle stands have been refurbished to take tea lights.</p> <p>6.4 Altar servers have been retrained so that they can now process using candles.</p>	

<p>5</p>	<p>Health & Safety; Buildings & premises:</p> <p>Nick Cusack updated the building works situation, stressing that many of the following actions will depend on the quinquennial review report:</p> <ol style="list-style-type: none"> 1.The damaged step can be replaced. 2.The wall is not a danger at present. Any action may have to make provision for some sort of barrier to prevent cars hitting the wall. 3.Fascias at the west end - work will involve scaffolding and costs approx £5000. 4.Roof may need work. Action: await outcome of report and see what needs to be done and what can be afforded. 5.Fire doors at Fotherby House - Alabaré is responsible for all internal work. 6. First Aid. There will be a requirement for each church and chapel to have a designated person responsible for First Aid kits. Computer based training will become available. Action: JL will take on this responsibility for HR and HF, advised on content of kits by DP. 7.Fascia board on the porch has slipped allowing access to birds. It may have been the way a bird got into the church. Action: BB to secure the fascia board in place. 8.Attention to the door sill on the boiler room door required. Action: NC to decide who can do the necessary work. 9.Heating. Attempts by PA to reset the heating clock to warm the church when needed have been problematic. Action: PA will take the timers back to factory settings to see if this solves the problem. 10.Spotlights in church. BB unable to find replacement bulbs from usual source. Action: NC will seek supply of required spotlights. 	<p>JL/DP</p> <p>BB</p> <p>NC</p> <p>PA</p> <p>NC</p>
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6	<p>Safeguarding: At present there is one safeguarding officer overseeing all 3 parishes. In order to be compliant this situation is being looked at by clergy to see what will work best.</p>	
7	<p>Liturgy:</p> <ul style="list-style-type: none"> • Fr Anthony provided an update on measures to curb the spread of coronavirus. • Live streaming. For data protection purposes consent must be given to be filmed. This applies particularly to those inside the altar rails. Consent forms for adults and for children are available in churches. 	
8	<p>Events/Outreach:</p> <p>1. Proposed Quiz and Fish and Chip Supper has been postponed. To be reconsidered at the next meeting as an autumn event. Action: ML</p> <p>2. Volunteers working in the Newman Room have helped improve Outreach potential by keeping the data base up-to-date.</p>	ML
9	<p>Publicity & Communication:</p> <ol style="list-style-type: none"> 1. Microphone worn by priest needs to be better placed as sound can be muffled. 2. Laverstock & Ford magazine: entry needs to be amended to exclude ordinariate and change clergy details. Action: SG to talk to Caroline Williams 	SG
10	<p>Finance report: Prepared by Peter Akehurst, Treasurer.</p> <ol style="list-style-type: none"> 1. PA talked through the expenditure for 2019. Action: copy to be placed on noticeboard at HR (JL) 2. PA had prepared a graph showing collections following the appeal in March 2019. An initial increase did not continue. 3. The switch from oil to gas saved £492 on the heating bill in 2019. 4. Current balance (29 Feb 2020) £36,886 5. Comment that finances can be sent to parishioners using PAMIS (an internal information system). 	JL

11	A.O.B. <ul style="list-style-type: none">• Warwick Stanton was thanked for his work delivering items to Salisbury Food Bank• Query over collection for CCS Adoption Children's Society (optional) held on 23 Feb. It is not clear what CCS stands for. Is it a Clifton based charity or national?	
12	Dates for forthcoming meetings: Wednesday 17 June 2020 Wednesday 9 September 2020	
13	The meeting closed at 8.05 with a prayer.	

Draft minutes to SG 13/3/2020

To office 16/3/2020
