

## Minutes: Holy Redeemer Meeting Wednesday 27 March 2019

	<b>Present:</b> Steve Godwin (chair); Peter Akehurst (treasurer); Jo Little (minutes); Barry Blunden; Monte Little; Anne Huntley; John Proctor	Actions
1	SG welcomed everyone to the meeting and JP gave the opening prayer.	
2	<b>Apologies:</b> Maureen Moore; Judith Rogerson.	
3	<b>Minutes of the meeting on 16 January 2019:</b> Approved.	
4	<p><b>Matters arising:</b></p> <p>5.1 Employers liability certificate. No longer required by law to be displayed.</p> <p>5.3 Fire extinguisher sign. The extinguisher was removed to sacristy by current contractor but sign left in place. Has now been removed.</p> <p>6.2 Induction loop. Clarified that there is one at HR. New signs placed on inner front doors to advertise this fact.</p> <p>7.3 Quiz with Fish and Chip Supper. Confirmed that this will be on Saturday 11 May in the hall after Mass. Tickets costing £5 will be available at Mass until 27 April. Children under 10 - free.</p> <p>8.3 Bracket for the camera has been fixed to the wall.</p> <p>10.3 An additional alb for servers has been purchased plus 10 purificators for use with the chalice.</p>	

5	<b>Health &amp; Safety: Buildings &amp; Premises:</b> <ol style="list-style-type: none"> <li>1. There are several outstanding jobs relating to the wall, the step, fascia and window. Feedback on progress is requested. <b>Action:</b> JP to follow up.</li> <li>2. Baby changing unit. To be fitted on the wall behind the toilet, and kept folded when not in use. A notice on use and disposal of nappies has been prepared by BB who will arrange for a sign. It was also suggested that there should be a nappy changing symbol on the door into the sacristy area. <b>Action:</b> BB</li> <li>3. Grass cutting. PA has invited tenders and hopes to have selected a contractor in April. <b>Action:</b> PA</li> <li>4. Fotherby House: Work is due to be completed to comply with changes in regulations. Temporary loss of income as new residents cannot be moved in until work completed. Some work is the responsibility of Alabaré but future work (such as enclosure of stairs) will be the responsibility of the landlord (Parish).</li> </ol>	JP   BB PA
6	<b>Liturgy:</b> <ol style="list-style-type: none"> <li>1. Agreed to recognise the work of our altar servers by enrolling them in The Guild of St Stephen at the appropriate time. Medals and certificates to be sourced for 10 servers. <b>Action:</b> JL</li> <li>2. The question of the use of General Absolution as part of our Parish mission was raised but it is 'not permitted'.</li> </ol>	JL
7	<b>Events:</b> <ol style="list-style-type: none"> <li>1. Quiz with Fish and Chip Supper. Saturday 11 May. Sales of tickets until 27 April. <b>Action:</b> ML</li> <li>2. Garden Lunch. Sunday 28 July. <b>Action:</b> AH</li> </ol>	ML AH
8	<b>Publicity &amp; communication:</b> Easter cards and 'Adopt a street' cards. Only 200 remain for 'Adopt a street'. JP can supply these.	JP

9	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>1. The Treasurer reported that the balance on 28/2/2019 was £32,097. Income in January and February totalled £8,903 and expenditure for the same period was £5,469 (mostly payroll and Parish Share).</li> <li>2. A replacement Gift Aid Secretary is required. <b>Action:</b> PA SG</li> <li>3. Appeal for increase in collections. Date to be confirmed and cleared with the Canon. <b>Action:</b> PA</li> <li>4. The appeal for the Comboni Missionary Sisters on 23 March raised £418.</li> </ol>	<p>PA/SG</p> <p>PA</p>
10	<p><b>A.O.B.</b></p> <ol style="list-style-type: none"> <li>1. Canon's Jubilee party Friday 7 June. Fr Chris Whitehead will be MC for the evening and will liaise with the Cathedral. Invitations are going to family and parishes, and all parishioners are to be encouraged to attend. After Mass at 7pm there will be a reception in the cloisters and Bernadette Presley is co-ordinating food.</li> <li>2. Fr Keith is going to retire. Future uncertain. <b>Action:</b> JP to find out what the plans are.</li> <li>3. Easter eggs will be distributed to children after Mass on Easter Day, by the Easter Bunny. <b>Action:</b> JP to investigate costume.</li> </ol>	<p>JP</p> <p>JP</p>
11	<p><b>Dates for future meetings:</b></p> <p>Wednesday 29 May 7pm</p> <p>Wednesday 11 September 7pm</p>	
12	Meeting closed at 8.05 pm with a prayer.	

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