

**The Parish of The Sacred Heart, Tisbury, and All Saints, Wardour**

**Minutes of Annual General Meeting**

**19:00 Friday 17<sup>th</sup> May 2019**

The meeting began with a prayer.

The minutes of last year's AGM were accepted

***Parish Pastoral Council***

Robert Vaux, Catherine Vaux, Anne Evans, Andrew Lodge, Corinne Williams, Chris von Patzelt, Jenny Malone-Lee, Mark Shuldham (as Chair), and Alan MacDermot (as Secretary) are willing to serve for another year.

Judy Wright, Honoria Connolly and Venetia Wright have resigned, and Mike Montgomery has resigned from his role with the Fabric and Finance Committee.

Catherine Bernard and Nick Wright (to replace Venetia) are willing to join.

There were no additional volunteers at the meeting, although parishioners who wish to join or to contribute to a particular topic would be welcomed.

A current list of members is attached.

***Reports***

**Finance**

(Robert Vaux)

The Finance Report and Summary Accounts are attached.

Fr Robert thanked Robert Vaux for the very large amount of work he put in to the role of Treasurer.

A question was asked about the connection between the Diocesan Share and the old notion of Capitation. Robert stated that the Share was connected to our income in the previous year but that the justification of the exact amount was obscure.

**Social Group**

(Corinne Williams)

The Report is attached; no questions

## **Parish Youth Work**

(Catherine Vaux)

The report is attached. No questions

## **Fabric and Finance**

(Mark Shuldham)

The plans for the Parish Rooms, Flat and the Parish Office, which have received Planning Permission, were on display.

The report, and a summary of the recent development costs is attached.

*In answer to questions:*

The Diocese are interested in the idea of demolishing Trellis House to allow for a larger development than planned, and, originally to improve the access although this has now been resolved. We shall have to put forward an argument for its retention. We shall be helped in this by the Planners' stated opposition to demolition.

The land was donated originally by the Arundell family. It is not believed that there are any covenants restricting its disposal and Lord Talbot concurred with this.

The plans for the back are for a terrace of affordable housing and two larger family houses. Off-road parking is included, with access between Trellis House and the Sports Field.

In addition to the figures in the accounts, about £10,000 has been spent to date on all of the planning.

## **Parish Evangelisation Team**

(Deacon Michael Hughes)

The team meets monthly, with the leaders revolving. Time is spent before the Blessed Sacrament. A main objective is to let outsiders know there is an active Church. Examples are the Easter Garden outside the Sacred Heart; the sign saying 'The Church is Open'; joining the Palm Sunday procession; the planned Parish Party; the invitation to light a candle and say a prayer. A challenge is to help newcomers meet their fellow parishioners, and the new access to the Parish Rooms will help with this.

## ***Round Up***

Mark Shuldham talked of the many people (for example servers, sacristans, cleaners, the flower team, Minsters of the Eucharist, musicians, the Lenten Talks, and those who carry out a myriad of other small and large jobs) who volunteer to help the Parish's work and thanked them all.

Mark Shuldham expressed his personal thanks to Alan MacDermot for all his work as secretary.

On behalf of the Parish he thanked Fr Robert for his unstinting service to us all.

He asked the meeting if the PPC was concentrating on the right things, and it was agreed that it was.

Fr Robert made special mention of John Bell, who is maintaining the Cemetery to a high standard and is always helpful at Trellis House; to Richard for organising the servers; and to Mark Shuldham for getting things done.

### *Points from the floor*

It was requested that the Easter Vigil should start earlier, and this was widely supported.

It was suggested that it would be appropriate to mark the Feast Day of the Sacred Heart as the Patronal Feast day of the Tisbury church, at the least by encouraging parishioners to attend Mass.

The meeting ended with a prayer

AM

### *PPC Members*

Fr Robert

Mark Shuldham (chair)

Robert Vaux (Treasurer)

Catherine Vaux (Youth Work)

Jenny Malone Lee (Social Group)

Anne Evans

Chris von Patzelt

Andrew Lodge

Corinne Williams

Nick Wright

Catherine Bernard

Secretary – Alan MacDermot

# Reports

## *Tisbury and Wardour Catholic Social Group*

Activities included:

### **2018**

May Refreshments for Parish AGM  
First Holy Communion Breakfast  
Harvest Supper

### **2019**

March Refreshments for Father Nicholas King's talk in the Methodist Hall  
April Lent lunches at Methodist Hall on 3<sup>rd</sup> and 10th

## ***Parish Youth Work***

This year we have four children taking First Holy Communion. They are a wonderful and very keen group and we have all gained more knowledge of our Faith. The Sacrament of Eucharist is to be celebrated on 16<sup>th</sup> June at Wardour Chapel and you are all very welcome to that Mass and to fruit juice and celebration cake (kindly provided by the Social Committee) at the Communion breakfast in the School Hall afterwards.

The younger children's Liturgy during 9am Mass has stopped but we are about to begin again. Please tell families you know about this. We hope to have the pre- first communion group attending these as well. More helpers are always welcomed.

Our Youth Masses happen on the first Sunday of each month. They vary in numbers of children attending from 7 to 25 in the last one. Thank you to all parishioners for your kindness and positive comments about these occasions which may look a little chaotic at times! We try to involve them as much as possible (thank you Fr R) and also each week children take up the Offertory gifts.

### **Our school links:**

We had a lovely occasion when Wardour School brought the Lampedusa Cross to church. Several of the Chaplaincy Team came to Mass with it, some children who were not Catholics too. We were lucky to collect it from Clifton Cathedral at the Chaplaincy commissioning in November and it was at school over the weekend so perfect to bring to Mass on Sunday.

Palm Sunday Procession - some children came from school, lovely occasion all churches together

Parishioners are in school hearing readers. Last June there was a tea party arranged by St Patrick's class

Use of All Saints - Mass on Tuesdays, point of pilgrimage (at statue of St Anthony too), other school visits (St Osmunds in March)

Prayer tables in classrooms include praying for our Parish

Thank you Father Robert for your forbearance

Thank you too, to Deacon Michael for his help

### **Notes for the diary –**

Sunday 14<sup>th</sup> July at Noon - Parish Celebration party for all parishioners. Please put this in your diary.

Sunday 1<sup>st</sup> September is likely to be the blessing of the school bags and other accoutrement

Saturday 7<sup>th</sup> September will be the Community Fair- not a jumble sale but the usual cake stalls/bookstall/ plants/super teas and so on in the garden of Trellis House. All stalls are raising money for charity. The PET team hope to have an exhibition in Sacred Heart centred around Blessed John Henry Newman and his canonisation which is happening this year sometime

## *Fabric and Development*

By this time last year we had changed the focus of our work so that we were concentrating on developing the asset of West End House (the Parish Rooms and the Flat above).

The aim has been to make more useable space in the Parish rooms and to provide modern accommodation in a flat above for a Parish Priest, thus releasing Trellis House for letting to provide greater income for the work of the Parish.

Ralph Perry-Robinson was appointed as our Architectural Consultant to advise, draw up plans and negotiate with Planners. He has been most successful in those objectives; we have Planning Permission now for a modernised and extended Flat and for the provision of a new Parish Office to be built on to the rear of the Sacristy.

You will see from the plans at the back of the Hall that:

In West End House the current stairs will be removed and the layout of the Parish room rearranged. This will give us more useable space and some extra storage. In addition, it incorporates a new porch on the end gable (facing down towards the river) so that we can bring the church path direct to this new front door. This will encourage us to leave Mass and gather together for a cup of coffee in the Parish room.

The Flat will have a large kitchen/diner/sitting-room, 3 bedrooms and 2 bath/shower rooms, together with a private study for our priest. The front door will be at the rear, into the first floor with an enclosed staircase on the rear elevation; parking will be immediately in that area at the rear of the building.

The design has been hammered out with detailed consideration given to the needs of a Parish priest and guests and the use of the Parish Room, and Parish Office and the various other uses for which space is needed e.g. youth groups and 1st Holy Communion groups.

We intend that Trellis will be retained in order to keep as many options open as possible for the future (although we do have to persuade the Diocese of the wisdom of retention; I should say as some reassurance that the Planners, in particular the Conservation Officer will resist demolition); we envisage letting the house to earn income to support the work of the Parish, and for flexibility if there is a need in the future for example for a Priest with a family, or as a centre for a group of priests.

We are in the process of obtaining Building Regulation approval of the detailed works and once that has been granted. we shall be able to ask builders to tender for the work of construction. Three firms have already expressed an interest in tendering.

This will need to be funded from the sale of the proposed development of the backland.

A great deal of preparatory work has been done on this in parallel with the work on the Parish Room and Flat and we are continuing to iron out details prior to putting a detailed and costed proposal to the Diocese for their final approval.





## *Treasurer's report for AGM 17<sup>th</sup> May 2019*

A summary income and expenditure account for the year ending 31<sup>st</sup> December 2018 is attached. This shows a slight improvement in funds: a surplus over the course of 2018 of £728 (2017: deficit of £2,125). This is a good result, given that expenditure of £7,486 has been incurred during the year on preparation and planning for the West End House and related developments. Income for the year was virtually the same as the previous year, but the Parish Share at £22,215 was some £4,300 less than the previous year, in part reflecting the lack of rental income.

Looking ahead to 2019, we again expect to roughly break even. We continue to bear the costs of running an empty West End House Flat: Council Tax of £2,146 plus a minimal amount for electricity, but the Parish Share has again reduced by about £4,300, to £17,824 for the year calendar.

Parishioners have questioned the sometimes absence of gift aid envelopes for second collections. The position is this: for non-Diocesan charities we can only put out any envelopes we receive from those charities – some, e.g. CAFOD and Apostleship of the Sea, are very good, some others, e.g. CES do not send them. For the Diocesan charities, the bigger ones – Cathedral appeal, Clergy Training and Priests' Retirement – do have envelopes; the smaller ones, e.g. the Bishops Charitable fund, do not provide us with envelopes and we intend to try addressing this by putting out our usual white envelopes, and if you write second collection or similar on it and put it in the second collection basket we can allocate the gift aid accordingly.

### *Building Development Costs to date*

#### **Trellis House, Sacred Heart and West End House Development Costs**

Date	Details	Cost	Year total	Cost analysis			
				R P-R	Wilts	Artist	Copying
29/01/2018	Wilts Pre-app fee for 'back lands'	£870.00			£870.00		
20/02/2018	R P-R	£600.00		£600.00			
15/04/2018	R P-R	£1,000.00		£1,000.00			
24/07/2018	R P-R	£2,000.00		£2,000.00			
01/10/2018	R P-R and pre-app fee for WEH	£1,070.00		£1,000.00	£70.00		
21/12/2018	R P-R and 2 x planning app fee for WEH	£1,946.00	£7,486.00	£1,500.00	£246.00	£100.00	£100.00
14/02/2019	R P-R backland planning prep, Bld Reg drg for WEH	£1,750.00		£1,750.00			
01/05/2019	Bldg Ctrl fee flat & room	£1,200.00			£1,200.00		
01/05/2019	Bldg Ctrl fee sacristy office	£500.00			£500.00		
			£3,450.00				
		£10,936.00		£7,850.00	£2,886.00	£100.00	£100.00